G.R.S. [X—5]

Previous references.
PRS 25-22 (1)

192 .
(Press & Stationery)

PRS **File No.** 25-22

Serial Nos. 1, 2, 3.

Later references.
PS 35-22 (2-7, 9, 12, 14-18, 20, 22, 25)

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1, 2

Part B for February 1923.

SUBJECT

Utilising obsolete Registers and forms for printing big and small Docket forms.

No. E. 4701-PO dt 1-2-23.
To. The Supt Govt Plg.
Heads of Departments.

Approves of the proposals of the Supt Govt Plg. Re the —

Printed on the Multigraph.

20-3-23

2661

G. R. S. III-2]

General and Revenue Secretariat.

PS File No. 25 of 1922-3

Serial No.

2. From the Supt of Stn. No. 646 & 16.12. Proposing to utilise the stock of obsolete forms in various offices for printing current forms of receipts & revenue approval of his a.o.

It would perhaps be useful to know how far the grant for purchase of paper during next year can be reduced by bringing these obsolete forms into use. They are more useful perhaps for proof purposes and also the clumsy for office use.

Submitted for orders.

leave put up a copy of the Mysore Record manual

27/12

27.12.22

27/12

The proposal of the Superintendent of Stationery may ~~perhaps~~ be approved. As the forms would however be somewhat clumsy they may perhaps be used ordinarily in case of forms or correspondence of a routine nature meant for destruction within short periods and avoided in cases

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat. | P.H. File No. 25 of 1923

Serial No.

B of papers intended for permanent record. If this view is approved a certain percentage of docket forms on cleaner paper may have to be supplied along with such second-hand dockets forms

Ker 8/1

General Secy)

A The Supt. inquires desired to utilize the spare stock in the way suggested in consultation with the Heads of Depts. concerned

he 9.1.23

(1st Member)

Ker 9/1

5864-5748
19.1.23

A. agd

B. This is also a good suggestion

Pkl 24.1.23

Draft Ker 24/1

Submit a draft. Perhaps f.n. will be better

Ker 25/1/23.

25/1

Yes. Please revise draft

Ker 25/1

NOTE—Contn. sheet.

(3

G. R. S. III-2]

General and Revenue Secretariat. | 0124 File No. 25 of 1922

Serial No.

Sub with a revised draft

27/1/23.

27/1

Sent Secy

29/1

Attn. Anne
Sen
29.1.23

7/2/23

3. No. E 4701-50 & 1.2.23.

To The ~~Secy of Edn~~ Supdt Govt Plc
The Heads of Departments.
The Dy. Commrs of Dists.

Approves of the proposals of the Supdt Govt Plg. in Sl 1. with certain rectifications.

NOTE—Contn. sheet.

25159 Most Urgent (4

WD 2553—GPB—8,000—18-5-20

All communications re Stationery, and forms not included in annual indents should be addressed to this office, and the Superintendent, Government Printing, for printed forms due on indents. Correspondence re forms and stationery should be in separate letters.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT STATIONERY DEPOT.

No. 646 with 4 encls. Dated Bangalore, 16th December 1922.

FROM

D. B. RAMACHANDRA MUDALIAR, Esq., M.R.A.S.,
SUPERINTENDENT OF STATIONERY.
BANGALORE.

D 2661

P&S 25.22.2

B. Venkoba Rao, Esq., B.A.,
Secretary to Government, General Department,
Bangalore.

Referring to G.O.No.E.1000-50/P&S.25-22-1 of the 8th August last, I have the honor to state that in the course of inspection of several offices I found a lot of obsolete ~~forms~~ registers with printed headings and obsolete forms printed on one side in different sizes of royal, demy and foolscap. As they do not now serve the purposes for which they were once intended, I have arranged to get them back to the Stationery

5

Depot and utilise them for printing big and small docket form and other smaller forms by cutting off the printed headings and by printing good matter on the ~~back~~ blank sides and by over-printing the word "cancelled" on the used side. I submit herewith a few samples showing the proposed changes for the approval of Government and request that permission may kindly be accorded to carry out these suggestions as they will result in considerable savings in paper ~~[illegible]~~ ~~[illegible]~~.

I solicit the favour of early orders.

I have the honor to be,
Sir,
Your most obedient servant,

Superintendent.

O.K.

(6

19

From

To

Dated

Despatched

Received

General No.

No.

Enclosure No

2 (7

MYSORE EXCISE DEPARTMENT.

(To be sent to the Amildar.) C.

transport of liquor to the Bonded Depot at..... ....

....Taluk. Sent by what Railway..... ....

Name of carrier..... Time allowed for transit . ... days.

No. of cask or package	Description and strength of liquor	Quantity		In bottles		
		Gls.	Drs.	Qts.	Pts.	

Station

Dated

Distillery Officer.

8.	Whether the manager or association is prepared to contribute ½ of the cost of English instruction, in advance?	
9	Whether the manager or association is prepared to levy the same rates of fees as in Government schools?	
10	Whether suitable accommodation is availabe for the school or classes?	

Declaration :—After the school or class has been registered for aid, $\frac{I}{We}$ shall undertake to send a receipt for having deposited in the nearest Taluk or District Treasury, $\frac{My}{Our}$ share of the first year's expenditure and to renew such deposits at the beginning of each successive year if the grant is required to be renewed. $\frac{I}{We}$ shall also promise to maintain proper registers and records and make them available for inspection, whenever they are required by any officer of Government. When the fee income of the school is more than the share of $\frac{My}{Our}$ contribution, $\frac{I}{We}$ agree to credit to the Education Department, the surplus collection after paying back the deposit amount.

CANCELLED

Station.....

Date ....

Manager or Association.

WD 0375—GPB—25 —8-6-20

Form No. 51] 3 MYSORE EXCISE DEPARTMENT.

(To be retained at the Distillery.)

Pass for transport of liquor to the Bonded Depot at..... ....

..... Taluk. Sent by what Railway..... .....

Name of carrier. .... Time allowed for transit... ..... .days.

No. of cask or package	Description and strength of liquor	Quantity		In bottles	
		Gls.	Drs.	Qts.	Pts.

Station

Dated

Distillery Officer.

APPENDIX D.

Rule V-C.

Application for Registration of aid on behalf of English Classes in Village Elementary Schools and English Schools in rural areas.

Application to be made not later than 1st November.

1	District	
2	Taluk	
3	School or class and locality	
4	Society, association, or person owning the school or class	
5	Manager of the school or class	
6	Whether there is no other English school in the locality?	
7	Approximate number of pupils desirous of learning English	

CANCELLED

4 19.

19

From

To

Dated

Despatched

Received

General No.

No.

Enclosure No

(10

G.R..S VI G 34]

abi

SUBJECT.....

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

, the 192

Date of issue 1-2-23.

Signed by Sri. H. L. R.

May this be

i Printed ?

ii treated as a standing or

iii published in the Gazette.

English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Section

File No. 2 : 22

Serial No. 3

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read—

G. O. No E 1000-50/PHS 25-22-1 dated 8th August 1922 passing orders in regard to the retrenchments to be effected in the Press and Stationery Department.

Letter No 646 dt 16th Dec 1922 from the Supdt of Stationery requesting permission to utilise obsolete registers and forms found in the course of his inspection of several offices for printing big and small docket forms.

Order thereon No.

Order No. G. [illegible]

Govt are pleased

(11)

to direct that the ~~Clean~~ Stock may be utilized in the way suggested by the Superintendent, ~~Govt~~ ~~Printing~~ in consultation with the Heads of Department concerned. ~~and that a~~ ~~certain percentage of docket forms on clean paper may also be supplied along with such second hand docket forms.~~

and the docket forms etc. supplied ~~shall not a~~ ~~for use~~

a certain percentage of docket forms on clean paper should also be supplied along with the docket forms ~~mentioned~~ in question

Govt. Secy to Govt.

29/1

29/1

List of enclosures.

To, The Supt., Govt Printing & Stationery
The Heads of Departments &
Dy Commrs. of Districts.

Copied by

Dy
27/1/23

WD 1883—GPB—1,000,00—21-12-21

Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. E. 4701-50—P. & S. 25-22-3, dated 1st February 1923.

Obsolete Registers and Forms.

Directs that the —— be used for printing big and small docket forms.

READ —

Government Order No. E. 1000-50—P. & S. 25-22-1, dated the 8th August 1922, passing orders in regard to the retrenchments to be effected in the Press and Stationery Departments.

2. Letter No. 646, dated the 6th December 1922, from the Superintendent of Stationery, requesting permission to utilise obsolete, registers and forms found in the course of his inspection of several offices for printing big and small docket forms.

ORDER No. E. 4701-50—P. & S. 25-22-3, DATED 1ST FEBRUARY 1923.

Government are pleased to direct that the stock may be utilised in the way suggested by the Superintendent and the docket forms, etc., supplied in consultation with the Heads of Departments concerned.

A certain percentage of docket forms in clean paper should also be supplied along with the docket forms in question.

G. ARAVAMUDU IYENGAR,
Genl. Secy. to Govt.

To—The Superintendent, Government Printing and Stationery.
The Heads of Departments.
The Deputy Commissioners of Districts.

EXD—C. R.

W D 1481—G P B—1930—19-2-31.